

Kew High School

Years 7 School Transfer Enrolment Application



KEW
HIGH SCHOOL

NOTE: Completing this form does not indicate automatic enrolment to Kew High School. All enrolments are considered in line with the Department of Education and Training's Placement Policy.

Please email your completed forms, and all relevant documentations, to Enrolments@kew.vic.edu.au

Applying for transfer into Year 7 at Kew High School during 20_____

STUDENT DETAILS

Surname	
Given name	
Address	
Date of birth	
Gender	
Residency Status (Please circle)	Australian Citizen / Permanent Resident / Temporary Resident

CURRENT SCHOOL DETAILS

Current School	
Current Year Level	
Name of Current Year Level Coordinator	
School Phone Number	



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SIBLING CLAIM

We have another child at the same permanent address who is currently attending Kew High School at the same time:

Sibling Name _____

Current Year Level at KHS _____

PARENT / CARER INFORMATION

Adult 1

Occupation _____

Contact number _____

Email _____

Adult 2

Occupation _____

Contact number _____

Email _____

SUBJECT SELECTIONS

Year 10 Subjects (6)	Year 11 Subjects (6)	Year 12 Subjects (5)

REASON FOR TRANSFER



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SUPPORTING DOUMENTATION FOR ENROLMENT

Kew High School is a highly regarded school and as such is in high demand. In order to assist with assessing your child's eligibility for enrolment, the following details are required when applying for Kew High School.

- 1. Rental Agreements (lease must be for at least 12 month and include the year of proposed enrolment at Kew High School. All lease agreements must be with a bona fide real estate agent) or unconditional Contracts of Sale, **PLUS**
- 2. A copy of **two** of the following:
 - Electoral Enrolment confirmation
 - Council Rates Notice
 - Electricity/Gas bill
 - Bank Statement
 - Other official documentation that shows your permanent residency at the same address, such as; Driver's License, Health Care Card

Documents should show the same address and Parent's/Carer's name as recorded on the Enrolment Form.

- 3. Supporting Documentation:
 - Birth Certificate
 - Passport
 - Australian residency certificate
 - Visa documentation (if applicable)
 - Court Order or Care Arrangement documents (if applicable)
 - Health Support Forms (eg; Asthma Action Plan, other medical conditions will only be required after enrolment has been accepted)

If the country of birth is not Australia, present original passport with the relevant visa documents.

When assessing enrolment applications, Kew High School may make the following enquiries to verify the information provided about a student's permanent residence:

- Checking the electoral roll at an Australian Electoral Commission office or with a real estate agent
- For a rental property which is a studio apartment or a one-bedroom unit, checking whether there are any regulations/codes limiting the occupancy of these apartments to one person per apartment.

If, after reasonable enquiries, the Principal does not accept that the address provided is the genuine permanent residence of the student, the enrolment application may not be successful.